

Smoke-Free Policy

Date	Review Date	Coordinator	Nominated Governor
30/04/2021	04/2023	Jane Maclennan	Daniel Childerhouse (Chair)

Future Education is committed to:

- Providing the highest quality of education and social development for pupils to ensure their emotional and physical wellbeing.
- Educating all employees, pupils, parents, contractors and other visitors of the dangers of smoking to health and that smoking is known to be the principal avoidable cause of premature deaths in the UK.
- The compliance with anti-smoking legislation, namely Smoke-Free (Premises and Enforcement) Regulations 2006 and that from the 1st July 2007 all workplaces in England must be smoke free, rendering it a criminal offence to smoke on the school premises.
- Providing a healthy, clean and safe working environment for all employees, pupils, parents, contractors and other visitors.
- Modelling positive behaviour for all stakeholders including the local community.

The Health Act 2006

The Health Act 2006 was established 'to make provision for the prohibition of smoking in premises, places and vehicles; for amending the minimum age of persons to whom tobacco may be sold and to make provision in relation to the prevention and control of health care associated infections'.

"Smoking" refers to smoking tobacco or anything which contains tobacco, or smoking any other substance. Smoking includes being in possession of lit tobacco or of anything lit which contains tobacco, or being in possession of any other lit substance in a form in which it could be smoked. **For the purposes of this policy smoking also refers to the smoking or vaping of electronic or e-cigarettes or cig-a-likes.** It is our intention to project a clean and healthy image for our premises and our pupils. The less smoking or vaping appears as a normal behaviour to pupils, the less likely they are to start to smoke.

Premises will be smoke-free if they are open to the public and/or are used as a place of work. The school premises will include all buildings, sports fields and areas under the auspices of Future Education. Smoking is also prohibited on vehicles hired by the school or in any vehicle on the school premises.

Aims

- To enable all pupils and staff to make healthy, informed choices by increasing knowledge and challenging attitudes towards smoking.
- To provide a programme of education and accurate information about the health risks associated with smoking.
- To seek to minimise the risks and possible legal consequences for pupils and staff from smoking in prohibited places.
- To enable young people and staff to identify sources of appropriate personal support to help with the cessation of smoking and these support mechanisms are open to them when they are needed
- To monitor, as far as possible, pupil and staff involvement in smoking in order to inform school programmes for prevention.

- To have clear procedures for dealing with anyone found smoking on the premises or in the case of pupils found to be in possession of smoking materials, to ensure that such procedures are consistent and clearly understood.
- To ensure an adequate programme for Personal, Social Education & Health, with appropriate resourcing and staff training is in place to help young people make informed decisions about smoking.
- To ensure that pupils, staff, parents, contractors and any other visitors are informed about the school's policy and procedures relating to smoking.
- To ensure that both penalties for smoking on the school site and support procedures are consistently and fairly applied.

Practice

The school seeks to create the conditions in which pupils and staff take responsibility for their own health and behaviour. For this to take place, staff, pupils and parents should work to an agreed set of standards which clearly identifies the consequences of a failure to work towards them. This Smoking Policy will, therefore, clearly define the penalties for noncompliance and so create the correct, healthy and clean conditions within school in which everyone can work. The school will also work within Local Authority (LA) and Local Council guidelines and strategies for promoting health, safety and well-being for all within the school.

Future Education will seek to build an effective partnership between the school, parents and pupils and will inform parents about the non-compliance of their children with this policy. The school will acknowledge and support the efforts of its pupils and staff to improve their health through the cessation of smoking and will promote non-smoking through curriculum materials. The school will challenge the behaviour of those pupils and parents who give low priority to the elimination of smoking on school premises.

The measures contained within this policy will include ways to regulate and control the behaviour of staff or pupils when they are not being educated within school, e.g. when attending college placements, on work experience, school visits, or on any other occasion when pupils are not on the school premises but are in the charge of the school.

It is the policy of Future Education that staff may not take smoking breaks throughout the school day or whilst pupils are in attendance. All employees are entitled to take breaks, but staff may not leave the school premises unless authorised to do so and staff may not smoke near to the school or in surrounding areas; we wish to maintain a positive image for the school to the local community and our pupils.

For the avoidance of doubt, staff may not smoke during work time.

Sanctions

Protocol for non-compliance with policy by staff

Disciplinary procedures will be followed if a member of staff does not comply with this policy. A copy of the school's disciplinary procedures is explained during employee inductions and is made available to all staff via the school website and in the school office.

Staff may also be liable to a fixed penalty fine and possible criminal prosecution if found to be in breach of The Health Act 2006. Moreover, staff may be subject to further disciplinary action if they bring the school into disrepute through their actions.

Protocol for non-compliance on school premises by visitors

Visitors who do not comply with this policy will be asked to leave the premises. Refusal to comply with this request may result in the Police or Local Enforcement Officer being informed.

Protocol for non-compliance on school premises by pupils

Pupils will be sanctioned for 'smoking' if:

- They are seen smoking.
- They are seen with a lit cigarette in their possession.
- They are found to have cigarettes and/or other smoking materials openly in their possession.

If pupils are found to be smoking they will receive a sanction as soon as practicable from the time of transgression. An example of this might be a lunchtime detention. In addition, the smoking materials will be confiscated from the pupil. Parents/Carers will be notified and provided the opportunity to collect the items within 3 days, after which the materials will be disposed of.

Depending on the frequency and severity of the transgression, the Headteacher may contact the parents of the pupil in question to make them aware of the situation and seek a collaborative approach to avoiding reoccurrence. Further sanctions will be applied at this stage including internal and fixed-term exclusions.

The school may choose to seek assistance from the Local Enforcement Officer in pursuing a statutory fixed penalty notice for those who are persistent offenders. The penalties and fines for the smoke-free offences set out in Health Act 2006 are; either a fixed penalty notice of £50 or up to £200 fine if the case goes to court. Payment of your Smoke Free Fine or Penalty Charge Notice (PCN) must be received within 29 days of the date of issue; if payment is received within 15 days of issue, the discounted charge shown on the document issued to you will be accepted as settlement. Figures correct at time of publication.

The school remains committed in its endeavours to support young people to give up smoking. However, once these measures have been exhausted and pupils are still unable to abide by the principles and associated legalities contained within this policy, we retain the right to consider cessation of placement at the school.

Support

The school takes its responsibilities in supporting staff and pupils to maintain their health and wellbeing seriously and the following are some of strategies in place to help with the cessation of smoking.

- Staff will identify the need to deliver health and cessation advice to pupils that breach this policy. This may take the form of in-class debate, presentations and information from health providers or professionals, or other strategies as required.
- The NHS offers a range of services to help smokers to give up. Visit www.gosmokefree.co.uk or call the NHS Smoking Helpline on 0800 169 0 169 for details. Alternatively you can text 'GIVE UP' and your full postcode to 88088 to find your local NHS Stop Smoking Service.
- A number of mobile phone Apps and websites are available to support smoking cessation
- Teaching staff may offer pastoral support and advice to pupils via PSHE lessons, or tutor time.
- The school will offer a peer mentor to young people who feel they would benefit from the support of another young person.

- Local Pharmacies are supportive of people trying to give up smoking and the following provide a smoking cessation service free of charge to young people below the age of 16.
- Local Agencies may be brought into the school to undertake workshops and explore smoking, for example: Norfolk Community Health Care City Reach.

Acting Headteacher:	Jane Maclennan	Date:	30/04/2021
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APPENDIX A

Pupil & School Agreement – Smoking

What we believe in:

We at Future Education are committed to providing the highest quality of education and social development for our pupils to ensure their emotional and physical wellbeing.

We are committed to the compliance with anti-smoking legislation, namely Smoke -free (Premises and Enforcement) Regulations 2006 and that from the 1st July 2007 all workplaces in England must be smoke free, rendering it a criminal offence to smoke on the school premises.

We are committed to providing a healthy, clean and safe working environment for all employees, pupils, parents, contractors and other visitors.

What we will do:

- Help all pupils to make healthy, informed choices by helping them to learn about the dangers and health risks associated with smoking and by challenging attitudes towards smoking.
- Help our young people to get appropriate personal support to help them to stop smoking.

What parents will do:

- Support you through encouragement, rewards and incentives to ensure you do the right thing
- Listen and help you and not be too judgmental ○ Help the school to support you to stop smoking

What the pupil will do:

- Refrain from bringing any smoking related material into school including cigarettes, lighters, matches, tobacco, cigarette papers or any such like material
- Follow the school rules with regard to smoking
- Take part in discussions and learning opportunities about healthy lifestyles and smoking cessation
- Engage with all the strategies that school deploy in order to help stop smoking including working with outside agencies who have expertise in this area or any other strategy that school uses for the purpose of support.

I understand that the school has a duty of care and a legal responsibility to take these measures to prevent me from smoking on school premises. I am also aware of the seriousness of the position I find myself in and understand that further transgression may result in my exclusion from school during break and lunchtimes and the problems this will cause for the people who care for me.

I agree to abide by the conditions above

Signed.....

Date

Signed on behalf of the school:

Signed.....

Date